

Federation of Community Councils, Inc.

Board of Delegates

Minutes of March 15, 2017 meeting

Meeting was called to order at 6:00 p.m. by Chair Bonnie Harris.
Quorum achieved. Guests welcomed. New delegates welcomed.

FCC Delegates in attendance (23):

Abbott	None
Airport Heights	John Whitlock
Basher	Don Crafts
Bayshore/Klatt	Bob Laule
Bear Valley	None
Birchwood	None
Campbell Park	Ken Welch
Chugiak	Darryl Parks
Downtown	None
Eagle River	Sharon Gibbins
Eagle River Valley	Tom Freeman
Eklutna	None
Fairview	Daniel Duque, Harry Need
Girdwood	None
Glen Alps	None
Government Hill	Kyle Stevens (FCC Vice Chair)
Hillside	None
Huffman/O'Malley	Evan Budd
Midtown	None
Mountain View	Shawn Hays
North Star	Sam Moore (FCC Treasurer)
Northeast	Bob Reupke
Old Seward/Oceanview	Nancy Beardsley
Portage Valley	None
Rabbit Creek	Mindy Willis
Rogers Park	Bob Churchill
Russian Jack	James Smallwood
Sand Lake	Josh Walton
Scenic Foothills	Ted Johnston
South Addition	Jeff Manfull
South Fork	Andrew Brewer
Spenard	None
Taku Campbell	None
Tudor Area	Jake Tuckerman
Turnagain	Cathy Gleason
Turnagain Arm	None
University Area	Al Milspaugh

Others in attendance:

FCC Chair Bonnie Harris
Councils Center Manager Mark Butler
Municipal Internal Auditor Michael Chadwick
Asst. Municipal Attorney Robert Owens

- A. Call to Order to Establish Quorum:** Bonnie Harris, Chair 6 p.m.
- B. Approval of Agenda:** Amended to allow James Smallwood (Russian Jack) to speak first. Bob Churchill moved, Sam Moore seconded. Approved.
- C. Approval of Previous Meeting Minutes:** Bob Churchill moved, Sam Moore seconded. Approved with corrections.
- D. Standing Committee Reports:**
1. **FCC Treasurer – Sam Moore**, written handouts (balance sheet and statement)
Flush with cash
 2. **Outreach Committee - Kyle Stevens**
 - a. Kudos for high number of councils sending delegates
 - b. Masks project – acknowledging brain injuries
 - c. Tom Freeman kudos to Kyle for coming to CC meetings
 3. **Community Councils Center Manager – Mark Butler**
 - a. Website updates continuing, request for CC pictures
 - b. Introduction of Evan Budd, new Huffman/O'MalleyCC delegate
 - c. Three CCs still need bylaws
- E. Municipality (5 minutes each):**
1. **Mayor's Office** – No representative present.
 2. **Anchorage Assembly** – No representative present.
 3. **Anchorage School Board** – No representative present.
- F. Presentations (5 to 10 minutes each)**
1. **Overview of a board's fiduciary obligations in managing grant contracts**
Michael Chadwick - Municipal Internal Audit
 - a. Provides Mayor and Assembly with objective information
 - b. Requires quarterly report from FCC, must anticipate line item exceedances greater than 10%
 - c. Proposed FCC budget due 10/1/2017
 - d. Previous audits 6/30/1995, 8/9/2007, 1/18/2013
Budget not received on time, biannual report not submitted
 - e. FCC is Grant Administrator—Contract administrator, familiar with contracts, ensure compliance, fiduciary account

Robert Owens – Assistant Municipal Attorney

- a. Fiduciary duty – A heightened standard of care for responsible individuals (good faith standard)
- b. When administering other people’s money, extra care required
- c. 37 CCs may get grants, FCC can be asked to hold CC grants (restricted to FCC)
- d. FCC gets donations, grants (unrestricted use). Can include block grants or reimbursements. Both include proper use per grant, money used as approved, proof of expenditures required, financial reports required.
- e. Delegate’s role is to ask questions, ensure money has been appropriately used, and that reports are complete and understandable.

G. Old Business:

1. Council Procedures Review – Bonnie Harris, FCC Chair

- a. Current Policies, purpose, recommended actions (1. Financial policies and procedures, 2. Fiscal policy, 3. Policy statement on candidates, 4. CC Center mailing list distribution policy, 5. Policy submittal of documents to FCC, 6. Personnel policy, 7. 1990 Mission statement and board member responsibilities, 8. Guidelines for CCs, 9. FCC takes votes on procedural matters only, 10. Policy on inactive CCs [recommend repeal, redundant with MOA policy])
- b. Procedures to consider (Clarify check authorization, area-wide mailing for CCs, submitting and updating mailing lists, FCC procedures and responsibility clarification, FCC website updates and improvement)
- c. Resolution to adopt language clarifying check signing authority. Tabled - Darryl Parks, second Jake Tuckerman. Request for language clarification (suggestions follow). Passed with one opposed.

H. New Business: None.

I. Council Sharing (brief points)

1. Sam Moore, North Star – CC healthy
2. Kyle Stevens, Government Hill – CC has a treasurer
3. Bob Reupke, Northeast – Park meeting, elections in April, candidates update
4. Evan Budd, Huffman O’Malley – working on community outreach
5. Josh Walton, Sand Lake – Josh is new delegate, SLCC has new president and officers
6. Ken Welch, Campbell – Park ranger discussed, sports association asked for naming rights
7. Sharron Gibbons, Eagle River – Community outreach
8. Ted Johnston, Scenic Foothills – Ted’s last meeting as delegate
9. Jake Tuckerman, Tudor – concern with high number of traffic accidents, working on another traffic light
10. John Whitlock, Airport Heights – ML&P addressing streetlights
11. Shawn Hays, Mountain View – Soliciting volunteers for park cleanup, higher parent involvement, enforcing curfew laws (APD)
12. Jeff Manfull, South Addition – Neighborhood plan proceeding, assembly candidates presented
13. Bob Laule, Bayshore/Klatt - Sports complex berm issue, prevents view inside of park

14. Don Crafts, Basher – Road improvements, road maintenance responsibility at issue
15. Bob Churchill, Rogers Park – Environmental justice grant, one of largest in nation
16. Al Milspaugh, University Area – Presentations by school bonds, park rangers
17. Daniel Duque, Fairview – New delegate, resolution opposing People Mover (changes?), asking for presentations by assembly candidates, spring cleanup plans underway
18. Nancy Beardsley, Old Seward/Oceanview – LED lights welcome, reduce crime, save city money, asking for challenge grant for park improvement, marijuana license out of garage under contention (not allowed in neighborhood, must go through state)
19. Darryl Parks, Chugiak – Eagle River development zoned for 125 well units, fire suppression well causing problems, zoning has changed density
20. Andrew Brewer, South Fork – Echoing Darryl's concern on wells, HLB changing density, road improvement
21. Cathy Gleason, Turnagain – Park ranger resolution approved, freight mobility study asking for road improvement by Postmark Dr, park resolution approved, bench design at mile 2.2, Candidate's Forum 3/29/2017
22. Tom Freeman, Eagle River Valley – Candidate presentations, bus routes being eliminated, public input not allowed?
23. Mindy Willis, Rabbit Creek – None.

J. Comments by the Public (3 min. each, time permitting)

1. Sam Moore, regarding public transportation (People Mover changes) smaller buses will provide seats, says public input is welcome.
- 2.

K. Adjourn 7:45, Sam Moore moves, Tom Freeman Seconds

Handouts:

3/15/2017 Agenda

2/15/2017 Minutes (draft)

Treasurer's report (Statement of Financial Position/Statement of Activity and Budget)

Proposed policy for check signing, suggested language for adoption

Procedures Review Committee Review

West Anchorage Candidates Forum